KNOXVILLE-KNOX COUNTY COMMUNITY ACTION COMMITTEE

January 26, 2017

MINUTES

The regularly scheduled meeting of the Knoxville-Knox County Community Action Committee was held at the L.T. Ross Building, 2247 Western Ave, Knoxville, Tennessee at 10:00 a.m. on Thursday, January 26, 2017.

COMMITTEE MEMBERS PRESENT
Ms. Virginia Anagnost
Councilman Daniel Brown
Commissioner Charles Busler
Mr. Art Cate (Represented by Ms. Ashley Ogle)
Ms. Polly Doka
Mr. Gerald Green (Represented by Mr. Doug Burton)
Mr. Buz Johnson
Ms. Kathy Mays
Ms. Rebecca Parr
Ms. Martha Olson
Mr. Terrell Patrick
Mayor Madeline Rogero (Represented by Ms. Avice Reid)
Judge John Rosson
Mr. Thomas Strickland
Mr. Derek Tate
Mr. Buzz Thomas (Represented by Dr. Clifford Davis)
Mr. Ronald Thompson
Dr. Sandra Twardosz
Ms. Lula Williams
Mr. Charles Wright

COMMITTEE MEMBERS ABSENT
Dr. Martha Buchanan (Represented by Mr. Dempsey Andes)
Mayor Tim Burchett (Represented by Mr. Chris Caldwell)
Rev. John Gill
Ms. Judy Poulson
Mr. Steve Ritter
Ms. Jaleesa Warner

OBSERVER
Patty Galvan
The meeting was opened with a moment of silence, Ms. Virginia Anagnost, board chair, presiding.

I. MINUTES (MAILED)

Ms. Anagnost asked if there were additions or corrections to the minutes of the December 8, 2016 board meeting. There being none, the minutes were approved as distributed.

II. ADMINISTRATIVE COMMITTEE REPORT

Mr. Thomas “Tank” Strickland presented the Administrative Committee report for January 18, 2017. The Administrative Committee met on January 18, 2017 and makes the following report.

Approved the personnel actions on the attached sheets. The committee received a report of the Office on Aging Invested Funds. No action is required at this time. The committee reviewed the Head Start and Early Head Start program information and financial reports for the months of November and December 2016. The committee reviewed the Homeless services financial report. The committee was advised that the annual financial audit is underway and that the report will be submitted before the March 31, 2017 deadline. The audit of the retirement program through June 30, 2016 has been completed and will be reviewed at the February Administrative Committee meeting. Plans to submit a VISTA (Volunteers In Service to America) application were reviewed. Full board approval is recommended. This will be a separate agenda item. The committee received an update on the AmeriCorps background checks. The committee considered plans for the development of local budget requests to be submitted to the City of Knoxville and Knox County. These will be reviewed at the February meeting. The committee was advised that the Beardsley Farm staff members who were injured have both returned to work. The committee recommends Mr. Ronnie Thompson, representing the South Resident Advisory Board to fill a seat in Group 2 of CAC board membership and Senator Becky Duncan Massey to fill a seat in Group 3 of CAC board membership. Full board approval is recommended. A Driver Safety Grant in the amount of $5,000 has been received from the Tennessee Municipal League Pool. Full board approval is recommended. The CAC Summer Child Nutrition Program has received the Trailblazer Award presented by the Tennessee Department of Human Services. This will be a separate agenda item.

Mr. Strickland moved to approve the administrative committee report. Mr. Buz Johnson seconded the motion. The motion was unanimously approved.

Mr. Charles Wright moved to approve Mr. Ronnie Thompson to fill a seat in Group 2 of CAC board membership. Ms. Polly Doka seconded the motion. The motion was unanimously approved.
Mr. Doug Burton moved to approve Senator Becky Duncan Massey to fill a seat in Group 3 of CAC board membership. Ms. Rebecca Parr seconded the motion. The motion was unanimously approved.

Mr. Charles Wright moved to accept the Driver Safety Grant from the Tennessee Municipal League Pool in the amount of $5,000. Mr. Terrell Patrick seconded the motion. The motion was unanimously approved.

III. PRESENTATION OF THE TRAIL BLAZER AWARD

Ms. Barbara Kelly reported that CAC had received the Trail Blazer Award given by the Department of Human Services to recognize outstanding efforts to serve children in the Summer Child Nutrition Program. Only one award is given annually. She thanked Rita Davis, Sue Campbell and Lori Galbraith for their efforts in obtaining the award.

Ms. Kelly gave the history of CAC active involvement of feeding children in the summer dating back to 1965 and 1966. At that time we served a cookie, container of milk and fruit to the children. In 1968, CAC was part of a pilot summer feeding program launched by the federal government. At that time, Ms. Barbara Monty who was a registered Dietitian came to CAC as a volunteer to help improve and expand the Summer Child Nutrition Program. The rest is history; Ms. Monty stayed on with CAC to become the “trail blazing” Director of the CAC Office on Aging until she retired in 2013.

Ms. Kelly took this opportunity to inform the board that Barbara and Kenneth Monty set up an endowment fund for the CAC Office on Aging through the East Tennessee Foundation. We have just been advised that the estate of Barbara and Ken Monty has made a donation in excess of $1,000,000 to the endowment fund.

IV. VISTA APPLICATION

Ms. Kelly explained that we have the opportunity to submit an application for 10 VISTA volunteers and one VISTA Leader. This would be in addition to our 44 AmeriCorps members. She reviewed a handout listing the participating partners and details of the program.

Ms. Avice Reid made a motion that we submit an application for the VISTA program. Dr. Sandy Twardosz seconded the motion. The motion was unanimously approved.

V. PROJECT HELP SHARE THE WARMTH PRESENTATION AND VIDEO

Ms. Cecelia Waters presented an update on the Project Help which has been in existence for 30 years and has helped thousands of households. Ms. Waters said that 100% of the Project Help funds go directly into the program to serve the needy. From January 2015 to December 2016, 667 households were served and $196,877.67 was expended. Ms. Waters then presented the
Project Help Keep the Warmth video called “Keep the Warmth” which describes the services and impact of Project Help.

VI. LOW INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) REPORT

Ms. Waters then reported on the LIHEAP program. This year, there is more flexibility in the LIHEAP program. Homebound seniors can mail in their applications and the staff was able to conduct phone interviews with some clients. Ms. Waters stated that all the LIHEAP Crisis funding would be utilized by March 15, 2017.

VII. WEATHERIZATION REPORT

Mr. Jason Estes reported on the KEEM (Knoxville Extreme Energy Makeover). Mr. Estes reviewed the hand out which highlighted the impact of this program to the overall community and the environment. The budget of $15,000,000 is 78% expended ($11,627,700). The project has completed 835 retrofits which is 65% of the target. A deemed savings of $4,022,167 KWH has been achieved. Heat pumps and duct work made up 46% of the measures installed.

VIII. EMPTY STOCKING FUND

Ms. Lori Galbraith presented the Empty Stocking Fund (ESF) report for 2016. ESF raised $182,684 to provide food and toys to individuals and families in need. ESF distributed 3,608 (80) pound food baskets and provided funds to 19,140 Mobile Meals. Toys were distributed to 2,357 children. More than 200 volunteers from 40 area agencies helped with applications and basket delivery to homebound clients. In addition, $7,343.17 was donated by individuals and groups directly to assist families whose stories appeared in the newspaper.

IX. VITA PROGRAM UPDATE

Ms. Sue Campbell reported that the VITA program for 2017 is underway. Friday, January 27, 2017 will be our Earned Income Tax Day. In 2016, $1,500,000 was returned to the community through the Earned Income Tax Credit. A special day for the deaf community with interpreters has been scheduled. We have a new Spanish speaking volunteer who will be helping with people with their taxes.

X. ANNOUNCEMENTS

Snowflake Ball & O’Connor Pancake Fest

Ms. Susan Long announced that the Snowflake Ball, to support the Senior Companions, was sold out. On March 3, 2017, the O’Connor Center will host its annual Pancake Fest fundraiser.
Beardsley Farm

Ms. Kahn Chov announced the Snow Day fundraiser on Friday, January 27, 2017 at Barley’s Tap Room in the Old City. Ms. Chov had 2017 Beardsley Farm Calendars and note cards for sale.

Ms. Anagnost called attention to the list of meeting and events listed on the agenda and encouraged the board members to participate.

There being no further business, the meeting was adjourned.

Polly Doka
CAC Board Secretary